

## **Company Overview**

*At Pathway Health, we are committed to delivering personalized care to help improve a patients' quality of life. We strive to provide patients with timely access to personalized treatment plans using advanced and clinically-proven solutions to achieve the best outcomes.*

*Pathway Health is one of the largest providers of out-of-hospital pain management services in Canada. We own and operate nine community-based clinics across four provinces where our team of health professionals work together to help patients by using a variety of evidence-based approaches. Our patient care programs utilize an interdisciplinary approach that includes trained pain specialists, physical and occupational therapists, psychologists, nurses and other healthcare providers. Pathway Health has also developed an expertise in harm reduction where medicinal cannabis is being used as an alternative to traditional opioids.*

Silver Medical Group, a division of Pathway Health Corp is actively looking for a Part-time Registered Practical Nurse to work out of our North York location. Flexibility is required and shifts will vary, including Saturdays. Must be available to work on Tuesdays.

## **Overview**

The Registered Practical Nurse, under the direction of the Nurse Manager, attending physician(s), clinic policies, and in accordance with Health Canada standards and any/all federal, provincial and municipal laws and regulations, will be responsible for all the necessary processes and procedures in the care of patients, to ensure an orderly and efficient flow is maintained daily.

All responsibilities identified below are for the Company; however, there may be some cross over related to operating subsidiaries.

## **The following are ways you will make a difference**

- Function as a participating member of the multidisciplinary health care team
- Maintain patient records on EMR, paper, or another format as determined by the Employer
- Maintain confidentiality in accordance with all relevant policies and regulation
- Understands and implements infection prevention practices
- Perform routine nursing duties in accordance with company policies, procedures and provincial body standards
- Manage patient flow in the clinic, including patient registration and assisting patient in completing admission paperwork
- Assist doctor in clinic as needed to obtain vital signs, prepare office between patients, maintain supplies, and access records as required
- Maintain sterility and adhere to IPAC standards while assisting doctor in treatment rooms
- Obtaining drug screening urine, record results and dispose
- Complete forms as needed, communicate with other health care professionals as requested

- Participate in Quality Assurance
- Remain current in the area of cannabis relating to treatment, Health Canada guidelines, and current political climate
- Preparing patients for procedures:
  - Includes checking and verifying vital signs, meds, NPO status, lab results, and medical history
  - Providing education to the patient and family members:
    - Includes ensuring the patient and family members understand the procedure and plan of care before signing procedural consent and providing them with discharge planning/instructions
  - Inserting and removing intravenous lines
  - Administering and monitoring IV infusions
  - Administering drugs as required
  - Monitoring and recording patient patterns and vital signs during the procedure (in xray suite & recovery area)
  - Overseeing the safety and comfort of patients before, during, and after procedures
  - Providing post-procedure monitoring:
    - Includes observing for signs and symptoms of complications, such as bleeding from the puncture site, pain, and/or changes in mental status or vital signs
  - Perform other duties as required from time to time.

**Required Education, Skills and Qualifications:**

- Be passionate about providing exceptional patient care
- Be excited to work in an emerging and evolving healthcare field
- Be in good standing with the College of Nurses of Ontario
- Demonstrated ability to handle continuously changing priorities
- Knowledge of medicinal cannabis is preferred, but training will also be provided
- Current BCLS/ CPR certificate required
- Must have effective oral and written communication skills in English, and a good understanding of customer service concepts and clinic skills
- Must have excellent organizational and problem-solving skills
- Experience and demonstrated skills documenting and reviewing electronic patient records preferred
- Must be able to communicate appropriately with the patients, staff, visitors, volunteers and medical professionals
- Demonstrated initiative and the ability to function both independently and as part of a multidisciplinary team member in a fast-paced demanding environment, and effectively manage challenging situations
- Ability to facilitate clinic functioning and smooth patient care flow
- Ability to maintain a consistent level of productivity and efficiency
- Commitment to on-going learning and professional development

- Shows values consistent with CPC and is committed to fostering a healthy and positive work environment in accordance with Health & Safety policy and legislation
- Must be physically able to perform all delegated duties
- Ensure proper utilization of protective equipment provided and identify and reports hazards
- Engages in ethical conduct and strives to understand and appreciate the diversity of our patient/staff population and community
- Excellent work performance and attendance

**\*\* Management reserves the right to change the scope of the role acting reasonably. \*\***

Pathway Health Corp. is an equal opportunity employer and welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all facets of our selection process.

If you are interested in exploring this opportunity with Silver Medical Group, please submit your resume and cover letter with hourly rate expectations. Only candidates selected to move forward in the hiring process will be contacted.